

Equestrian Canada – Coach Status Program

Who needs a Coach Status?

Coaches who wish to deliver existing EC programs must hold a valid Licensed Coach Status in 2021. This includes:

- NCCP Coach Developers;
- Canadian Equestrian Team Coaches;
- Rookie Riders Lead Instructors; and,
- Learn to Ride Lead Instructors & Evaluators.

All active coaches and instructors in the equine industry are encouraged to obtain a Coach Status. This will be required for all coaches by 2025. Please refer to the phased-in timeline for formal competition and program access requirements.

What is the difference between Coach Status and Coach Certification?

The Coach Status Program does not replace the EC/NCCP Coaching Certification Program. The two are meant to work in tandem to confirm all instructors and coaches are properly screened and appropriately trained. Coach Statuses are the first step toward phased-in mandatory coach certification in the future, but certification will not be required to obtain a Coach Status in 2021.

Coach Status

A Coach Status verifies that coaches are insured, screened and trained in all necessary safety measures. A Status provides recognition as an active coach, whether you are certified or not.

Coach Certification

Coach Certification is the formal credentialing process that includes training and formal evaluation through independent assessment of coaching competencies and ongoing professional development requirements.

EC offers NCCP certification and recognizes additional certification programs.

How do I apply for Coach Status?

1. Login to MyEC at licence.equestrian.ca/myec.
2. Select 'Renew Sport Licence' OR 'purchase' on the Coach Status tab.
3. Update profile information choose 'yes' to select Registered Coach or Licensed Coach.
4. Select an option; requirements will then be verified.
5. You will then be invited to complete any missing documentation if need be. To do so:
 - a. Access the ECampus from MyEC.
 - b. Select Registered Coach or Licensed Coach from Dashboard. (If you have not yet begun your application, you can review your progress towards fulfilling all the requirements by selecting 'add more', selecting your desired status and then clicking 'add to account'.
 - c. Complete training by selecting 'Enter Course'.
 - d. Add documentation by selecting 'Add Proof'.
6. Once all documentation is complete, continue to Review Terms & Conditions.
7. Checkout
8. Registered/Licensed Coach Status will then be placed in pending status.
9. Your application will be reviewed by EC staff.
10. Registered/Licensed Status will either be approved or rejected (a confirmation email will be sent in either instance).

What are the requirements for Licensed Coach and Registered Coach Status?

Licensed Coach Status Requirements

- Must be minimum age of majority in your province/territory.
- Must hold a valid EC Sport Licence.
- Must hold a valid PTSO Membership (if a Canadian resident).
- Must have validated and recognized expertise through any of the following:
 - Coaching Certification;
 - Recognized formal training;
 - Post-secondary education in equine; or,
 - 10+ years of coaching experience.
- Must complete the following mandatory Safe Sport training:
 - EC's Fostering Healthy Equestrian Environments e-learning module in the ECampus*;
 - EC's Concussion Awareness e-learning module in the ECampus*; and,
 - Valid First Aid Certificate** at the standard or higher level of certification.
- Must Meet EC Level 3 screening requirements as per EC's Screening Policy, including;
 - Application Form;
 - Screening Disclosure Form;
 - Declaration of good character as outlined in EC's Screening Policy;
 - Two (2) letters of reference;
 - ePIC criminal record check;
 - Vulnerable Sector Search (VSC)
 - Formal acknowledgement of EC Code of Conduct and Ethics by completing EC Fostering Healthy Equestrian Environments
 - Driver's abstract (if requested)
- Provide a valid Certificate of Insurance confirming minimum coverage of \$2,000,000 Commercial General Liability and \$100,000 Professional Liability and naming Equestrian Canada and your PTSO as additional insured

Registered Coach Status Requirements

- Must be minimum 16 years of age.
- Must hold a valid EC Sport Licence.
- Must hold a valid PTSO Membership (if a Canadian resident).
- Must complete the following mandatory Safe Sport training:
 - EC's Fostering Healthy Equestrian Environments e-learning module in the ECampus*;
 - EC's Concussion Awareness e-learning module in the ECampus*; and,
 - Valid First Aid Certificate at the emergency or higher level of certification.
- Must meet EC Level 2 screening requirements as per EC's Screening Policy, including;
 - Application Form;
 - Screening Disclosure Form;
 - Must provide declaration of good character as outlined in EC's Screening Policy
 - ePIC criminal record check;
 - One (1) letter of reference; and,
 - Formal acknowledgement of EC Code of Conduct and Ethics through completing EC Fostering Healthy Equestrian Environments.
 - Driver's abstract (if requested)

- Provide a valid Certificate of Insurance confirming minimum coverage of \$2,000,000 Commercial General Liability and \$100,000 Professional Liability, naming Equestrian Canada and your PTSO as additional insured

*Or a suitable alternative as outlined at www.equestrian.ca/programs-services/licences/coach-licences

**All documents provided to fulfill requirements must be uploaded to your ECampus transcript for verification. For instruction to access the ECampus, please visit www.equestrian.ca/programs-services/ecampus.

REQUIREMENTS	REGISTERED COACH	LICENSED COACH
Age	16 years	Age of majority
Valid EC Sport Licence	YES	YES
Mandatory Safe Sport Training	YES	YES
Fostering Healthy Equestrian Environments*	YES	YES
Concussion Awareness*	YES	YES
First Aid	EMERGENCY	STANDARD
Coach Certification*	NO	YES
Proof of Insurance; Certificate of Insurance naming Equestrian Canada and your PTSO as additional insured	\$2,000,000 CGL & \$100,000 Professional Liability	\$2,000,000 CGL & \$100,000 Professional Liability
Screening	Level 2	Level 3
Acknowledgement of EC Policies	YES	YES

*Or a suitable alternative as outlined at www.equestrian.ca/programs-services/licences/coach-licences

Screening Requirements

SCREENING REQUIREMENT	LEVEL 1	LEVEL 2	LEVEL 3
Application Form	YES	YES	LEVEL 3
Screening Disclosure Form	YES	YES	YES
Complete designated training	YES	YES	YES
ePIC Criminal Record Check*	NO	YES	YES
Vulnerable Sector Search**	NO	NO	YES
Letters of Reference	NO	ONE (1)	TWO (1)
Driving Abstract	NO	As required	As required

*Not required for individuals under the age of majority, unless cause to suspect the individual has been convicted as an adult.

** Not required for individuals born after January 1, 1986 (National database of pardoned sex offenders is a closed registry and will return no results after this date).

Do I need a license in 2021, can I wait until 2022 to purchase?

With the support of the Provincial/Territory Sport Organizations (PTSOs), EC will implement the new Coach Status Program in phases.

Coaches who wish to deliver existing EC programs (e.g. Learn to Ride/Drive) will need to obtain their Licensed Coach Status in 2021 before administering rider/driver evaluations. There will be no formal requirements to hold a Coach Status at EC sanctioned competitions in 2021. However, we recommend that all coaches use 2021 to familiarize themselves with the new Coach Statuses and apply for their chosen status. In 2022, all EC sanctioned events will require each coach to hold the Registered Coach Status at a minimum. In 2023, all coaches at EC Platinum and Gold sanctioned competitions must hold Licensed Coach Status, while coaches at Silver and Bronze sanctioned competitions may have the Registered Coach Status at a minimum. In 2024, coaches at all levels of EC sanctioned competitions will need to hold the Licensed Coach Status and by 2025, all coaches will need to be Certified in order to obtain the valid Licensed Coach Status that will be required.

Do you need to have all of the requirements for Coach Status complete before applying?

No, you can apply at any time, however, will not be approved until all requirements are completed.

Coach Status Implementation Timeline



Why was the program created?

While we treasure the traditions we share as equestrians, we're also eager to bring the sport in line with current standards and the values that help define us as Canadians. We are approaching the new Coach Statuses with a restored attitude of confidence and positivity to embrace change and reach a higher level of excellence for Canadian equestrianism.

In 2018, the Minister of Science and Sport introduced Safe Sport, which included measures to address harassment, abuse and discrimination in sport. Our new Coach Status Program works hand-in-hand with this initiative, ensuring that Canadian equestrian sport meets all safety and quality screening measures to create the safest environment for coaches, athletes and families. These measures include third party

complaint management and Safe Sport training, which equips coaches with the tools they need to empower athletes while promoting their physical and mental well-being, and more.